

January 11, 2019

**ASBESTOS MANAGEMENT PLAN  
ANNUAL NOTICE OF AVAILABILITY**

To Staff, Parents/Guardians, and Students:

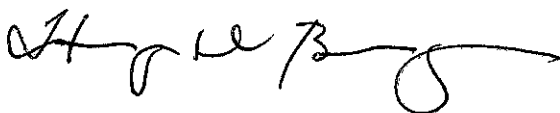
This notice serves to fulfill annual notification requirements in accordance with Section 763.93 of the *Asbestos Hazard Emergency Response Act* (AHERA). AHERA requires that all school buildings be visually inspected by accredited inspectors to identify all asbestos-containing building materials (ACBM) that may be present in the school and to maintain records of all activities related to inspections, removal and maintenance of ACBM.

As required under AHERA, **Highland School** must maintain an Asbestos Management Plan (AMP) and keep the AMP on file, which will be available at the school in the Upper School Business Office during school hours, Monday through Friday.

Based on the laboratory analysis of the bulk samples collected during the survey, none of the materials sampled and submitted for analysis were reported to contain asbestos.

For additional information, please contact Michael Megless, Highland School Business Office Manager at 540-222-8010, or [mmegless@highlandschool.org](mailto:mmegless@highlandschool.org).

Sincerely,



Henry D. Berg  
Head of School