



# HIGHLAND SCHOOL

Henry D. Berg, Head of

School

597 Broadview Avenue, Warrenton, VA 20186 • t: 540-878-2700 • f: 540-341-7164 • [www.highlandschool.org](http://www.highlandschool.org)

Winter 2009

Dear Parents:

We are in the process of developing bus routes for the 2009 – 2010 school year. We would like to provide service for all students but may not be able to serve everyone that would like to take the bus if we don't have adequate information on who would like to use the service. We are gathering information now so that we can plan for next fall.

If you submit your request by June 1, there will be \$100 savings reflected in each of the following fees:

- \$1600 first child - two way
- \$1100 first child - one way
- \$1100 second child – one way or two way
- \$ 500 third child – one way or two way

If you submit your request after June 1, the fee schedule is:

- \$1700 first child - two way
- \$1200 first child - one way
- \$1200 second child – one way or two way
- \$ 600 third child – one way or two way

If the price of fuel continues to rise, it is possible that we may have to implement a fuel surcharge to the price of the transportation cost during the school year.

A table of the bus routes and the location of the stops is included herein. Please note that the times listed in the schedule are approximate times. Within the first three weeks of school, we may need to adjust the scheduled times if chronic traffic congestion prohibits the bus from arriving to school or to bus stops on time. If you would like a stop not indicated on a route, please indicate the location information on the Bus Transportation Request form. I will get in touch with you regarding the feasibility of adding a stop.

If you want your children to ride the school bus, it is important for you to complete the Bus Transportation Request form and return it before June 1. If you make your request later your stop/route may not be available. The appropriate schedules will be sent to you in August. Please indicate if you would like the bus driver to drop your child off without someone to meet him/her. Also please note that you must sign the form at the bottom to indicate that you understand that your child will be returned to school if you do not meet the bus within 5 minutes of the scheduled drop-off time and that you will pay the complete transportation bill by October 31, 2009. You will be billed in September for the cost of your child(ren) riding the bus.

We will continue to offer the 10-ride bus pass for the 2009 – 2010 school year. The pass allows your child to take 10 one-way trips on the school's buses during the school year. This pass is designed for students who only need bus service occasionally. It is also useful for the student who rides the bus every morning but only rides the bus occasionally in the afternoon. The cost is \$100 for 10 trips. The pass is only offered on routes that have excess capacity, so information on the bus pass will be sent in August after the regular riders have reserved space on the buses.

Please feel free to contact me if you have questions or concerns. I look forward to working with you and your children.

Sincerely,

Elizabeth D. Scullin  
Director of Support Services  
[escullin@highlandschool.org](mailto:escullin@highlandschool.org)  
540-878-2710

**Highland School  
Bus Stops  
2009 – 2010  
(Proposed – Times Approximate)\***

<b>Route</b>	<b>AM Location / Time</b>	<b>PM Location / Time</b>
1. Culpeper	Ruby Tuesdays – Culpeper (7:10 am)	Ruby Tuesdays (4:20 pm)
	South Wales (7:30 am)	South Wales (3:50 pm)
2. Haymarket	Evergreen Country Club (6:50 am)	Country Store south of Gilberts Corner on Rt. 15 (4:30 pm)
	Shelter Manor Drive (7:05 am)	Shelter Manor Drive (4:20 pm)
	Dominion Valley (7:15 am)	Battlefield High School (4:10 pm)
	Piedmont Visitor Center (7:20 am)	Piedmont Visitor Center (3:55 pm)
3. Middleburg/Purcellville	St. Peter’s Church – Purcellville (7:00 am)	St. Peter’s Church (4:25 pm)
	Middleburg Tennis Club (7:20 am)	Middleburg Tennis Club (4:05 pm)
	Zulla and Rt. 55 (7:30 am)	Zulla and Rt. 55 (3:45 pm)
4. Leesburg (AM only)	Bloom Shopping Center –Rt. 15 (7:00 am)	Country Store south of Gilberts Corner on Rt. 15 (4:30 pm)
	Country Store on Rt. 15 south of Gilberts Corner (7:10 am)	
	Bull Run Assembly of God (7:20 am)	
5. Manassas	Manassas Baptist Church (6:55 am)	Manassas Baptist Church (4:25 pm)
	CVS – Gainesville (7:20 am)	Regional Library (4:15 pm)
	Lake Manassas (7:25 am)	Virginia Oaks (3:55 pm)
		Lake Manassas (3:50 pm)

\* There must be sufficient ridership in order for a route to run. A decision to not offer a route due to insufficient ridership will be made by August 1.