



## Technology Acceptable Use Policy Middle School

The use of technology is an important part of Highland School's educational experience. Our technology infrastructure is community property enabling us to acquire and transmit knowledge. Individuals who tamper with Highland School community property are putting self interest above the needs of the community. Therefore, students who violate the spirit and/or the letter of this policy face loss of all rights to the equipment and resources and potential further disciplinary action.

I pledge to do the following when using Highland School technology:

- I will care for the computers and other equipment. This includes **NOT**:
  - downloading or installing software, shareware, or plug-ins.
  - changing computer software or hardware configurations.
  - attempting to compromise the security of the school's computers, systems, or network.
  - having food or drink near a computer.
- I will only use the equipment, materials, and programs I have been given permission to use.
- I will only use Highland School technology for school related work.
- I will use the Internet appropriately and for academic purposes only.
- I agree to respect the privacy, dignity, and intellectual property of others. This includes:
  - Only using the login and password that I have been assigned.
  - Only accessing my files and information.
  - Not copying, moving, or altering any document or file that does not belong to me.
  - Not harassing, insulting, maligning, judging, slandering, or spreading gossip about Highland community members.
  - Not copying or transferring copyrighted materials without permission or proper citation.

Student Name (please print) \_\_\_\_\_

Grade \_\_\_\_\_

Student's signature \_\_\_\_\_

Parent's signature \_\_\_\_\_

Date \_\_\_\_\_